



Camera Club Board of Directors - Minutes of Meeting



Title: Camera Club Board of Directors	Date: 01-13-2014 Time: 1:30 PM Location: Kino Room Santa Rita Springs
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Participants		
	Attendees:	Recipients:
Chair:	Phil Rock	
	Debbi Sinclair	
Minute Taker:	Jerry Marrion	
	Carl Sparfeld	
	Don DuDeVoire	
	Emily Bagley	
	Emily Bagley	
	Jane Winkenwerder	
	Mort Spencer	
	Pilger John/Treasurer/GVCC	
	Komaromi Gene/Secretary/GVCC	

Agenda 1: Call To Order

Discussion Items

1. The meeting was called to order at 1:30 PM by President Sinclair.

Agenda 2: Adoption of Agenda

Discussion Items

1. President Sinclair had distributed a copy of a proposed Agenda electronically to members of the Board of Directors.

Action Items	Assigned To	Due Date	Status	Comments
1. Motion by Emily Bagley to approve the Agenda as distributed. Motion seconded by Mort Spencer Motion carried.		01-13-2014	Closed	



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Agenda 3: Approval of Minutes from December 10, 2013

Discussion Items

1. Secretary Komaromi distributed Minutes to members of the Board of Directors electronically. Minutes were approved by standard procedures with minor changes.

Agenda 4: President's Report

Discussion Items

1. President Sinclair went to GVR for an informative meeting regarding Officer Reports. All required reports have been filed or are being filed.
2. Carpet funding will be requested from GVR to replace stained carpet in the Member Work Area.
3. President Sinclair reminded Directors of the Sign In Procedures for the Kino Room.
4. President Sinclair indicated Volunteer Procedures would be refined to provide better communication between volunteers and Coordinators.
5. It was noted that volunteers have come forward to replace Directors retiring from the Board of Directors.
6. President Sinclair reminded the Board that Activity Chairpersons do not necessarily need to be Board of Directors members.
7. The brochure and procedures for the Swap Meet were discussed.
8. Information on the use of the Camera Club's Google Drive was shared with Directors since the Google Drive is the repository for Club documents.

Agenda 5: Treasurer's Report

Discussion Items

1. Treasurer Pilger presented financial reports to the Board of Directors. Treasurer Pilger gave oral explanations of items on his reports. The reports were accepted and filed.

Agenda 6: Standing Committee Membership and Administration

Discussion Items

1. Bruce Magnuson sent a written Membership Report which was accepted and filed.



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Agenda 7: Publicity Committee Report

Discussion Items

1. Jerry Marrion noted that Camera Club materials were available on GVR TV monitors, although a few of the machines are temporarily out of service.

Agenda 8: Computer and Hardware Committee Report

Discussion Items

1. A new Mac has been delivered and is ready to use.
2. Phil Rock has set up a Sign Out system online to reserve equipment for instructor use.
3. One color monitor has been calibrated.
4. Photoshop Elements has been upgraded on multiple workstations.
5. New scanners have been purchased, six are now available.
6. ProShow Gold has been updated on workstations.
7. It was generally agreed that no equipment will be removed from Santa Rita Springs without permission of Hardware Committee Chair.
8. Policy Statement: NO Equipment will taken from Santa Rita Springs without the approval of the Computer/Hardware committee.

Agenda 9: Website Committee Report

Discussion Items

1. It was noted that Camera Club Board Minutes are not available on the Web Site.

Action Items	Assigned To	Due Date	Status	Comments
1. Gene will get copies of Minutes lodged under the Resources Tab on the Camera Club Web Site.	Gene	01-21-2014	Open	
2. Membership will become a Featured Item on Event rite.	Phil Rock	01-28-2014	Open	



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Agenda 10: Education and Programs Committee Report

Discussion Items

1. Adjustments have been made to the Ten Week Class.
2. Field Trips have gone well.
3. Trips for next year are in the planning stage.

Agenda 11: Travelogue Committee Report

Discussion Items

1. Travelogue training classes for travelogue and Showtime have been completed.

Agenda 12: Monitor's Committee Report

Discussion Items

1. Jane Winkenwerder noted that 11 new monitors have been trained. The Club now has a surplus of monitors. It was suggested that some volunteers could be used in other areas of service.

Agenda 13: Newsletter Committee Report

Discussion Items

1. Jeff Lierman is taking over the production of the Club's Newsletter.

Action Items	Assigned To	Due Date	Status	Comments
1. Provide Jeff Lierman's Email to Board and Membership.	Emily Bagley	01-22-2014	Open	

Agenda 14: Exhibits Committee Report

Discussion Items

1. Mort Spencer noted that he has approved procedures to allow foam core mounts in exhibits. He also noted more exhibit prints are needed.



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Action Items	Assigned To	Due Date	Status	Comments
1. Gene will retype exhibition guidelines for Mort Spencer.	Gene	01-20-2014	Open	Gene will make wall display with directions too.

Agenda 15: Pot Luck Committee Report

Discussion Items

1. Pot Luck Dinner planning is underway.

Agenda 16: Anniversary Party Committee Report.

Discussion Items

1. Materials for the Anniversary Party have been ordered. Volunteers have been recruited. Party details are being finalized.

Agenda 17: Fit and Fun Day Committee Report.

Discussion Items

1. The Committee for Fit and Fun Day is prepared for the event. See attachment.

Agenda 18: Old Business Printing Prices

Discussion Items

1. A short discussion was held regarding the prices currently being charged members to make prints. No action was taken.
2. Printing costs for member photo printing need to be evaluated.

Action Items	Assigned To	Due Date	Status	Comments
1. JP and Emily will track photo printing costs for 2014.		02-10-2014	Open	

Agenda 19: Old Business Status of Swap Committee



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Discussion Items

1. The Swap meet will be held one hour before and one hour after the Club's Membership Meeting. A "Sign In Sheet" will be available.

Agenda 20: Old Business Senior Games Preparations

Discussion Items

1. The Eventbrite Site has been updated to allow Sign Ups for the Senior Games.

Agenda 21: New Business Rebel Rouser Request.

Discussion Items

1. Rebel Rousers SIG requested funds to purchase a lens alignment kit at a cost of \$214 plus shipping.

Action Items	Assigned To	Due Date	Status	Comments
1. Motion made by John Pilger to allocate \$214.00 plus shipping to the Rebel Rousers SIG to purchase the requested lens alignment kit. Multiple seconds. Motion carried.		01-19-2014	Closed	

Agenda 22: New Business Club Equipment Policy.

Discussion Items

1. A discussion was held regarding the off site or personal use of Club Equipment. A member had made a request to use a CLUB projector for a non-club activity.



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Action Items	Assigned To	Due Date	Status	Comments
1. A motion was made by John Pilger that Club Equipment can only be used for Camera Club activities. There were multiple seconds. Motion carried.		01-19-2014	Closed	Note: tagged as a policy.

Agenda 23: Board Member Comments

Discussion Items

1. There were no Board Member Comments.

Agenda 24: Adjournment

Action Items	Assigned To	Due Date	Status	Comments
1. Emily Bagley made a motion to adjourn. Jane Winkenwerder seconded the motion. Motion carried.		01-06-2014	Closed	

Attachments

CameraClubattachments1132013.PDF