

# **GREEN VALLEY CAMERA CLUB**

## **Regular Board Meeting – October 14, 2013**

### **Meeting Minutes**

The meeting was called to order at 1:30 pm by President, Debbi Sinclair. A quorum was present.

Board members attending the meeting: Jerry Marrion, Bruce Magnuson, Debbi Sinclair, Carl Sparfeld, Emily Bagley, Mort Spencer, Jane Winkenwerder and John Pilger. Board members not in attendance: Holly Chorba, Phil Rock, Don DuDeVoire, and Gene Komaromi.

No other club members attended the meeting.

**President's Comments:** Debbi Sinclair noted that the budget must be approved at the November meeting and asked that everyone use the next month in preparing their input. She reported that there had been some unofficial inquiry during the summer regarding a joint purchase of a projector for the Anza room. Nothing resulted. Also reported, some complaints about a monitor were received which brings up the need for some personnel policies to be formulated. She also indicated a plan to create a community bulletin board area for approved non-club related flyers. She also indicated that the system for posting minutes to the website needs to be clarified and she will work with the secretary and website committee on that. Finally, she indicated that anyone who drafts a form should remember to file them in the club's Google Docs account. Instructions will be sent to board members and key volunteers.

**Treasurer's Report:** John Pilger presented the Treasurer's Report. As of September 30, 2013, the Club's checking account had a balance of \$9,418.54 and the money market account had a balance of \$36,746.78. JP indicated that he is working on the budget and requested anyone with budget requests to forward them to him as soon as possible. In our goal to make income meet expenses, it appears that we will still have some adjustments to make to future dues rates.

JP also questioned whether the MAC laptop and IPAD purchases need to be made. We will wait for a report from the education and computer committees as to whether these purchases should proceed.

## ***Committee Reports:***

**Membership and Administration:** A written report was submitted to the Board. As of October 7, 2013 we had 393 current paid members: 305 renewals, 88 new members. The on-line membership system has been a resounding success! Currently 97.7% of the new and renewal memberships (384) have been done on-line. The remaining 9 are paper renewals. 94.4% of the members chose to pay with credit card.

The report also included data highlighting entrant count statistics. The counts for July 2013 had 180 compared to 295 for July 2012; August 2013 had 241 compared to 290 for August 2012; September 2013 had 277 compared to 247 for September 2012. It was noted that the club was closed May, June and half of July due to renovations at the Springs facility. It was also felt that entrance numbers could be lower since there is no need to come to the facility since our on-line membership system has been put into place.

**Monitors:** Jane Winkenwerder reported that monitoring throughout the summer went smoothly. She has some problems with staffing in October and supports the limited club hours in October for that reason. We currently have 68 monitors with about 30 of them available in the summer. There will be two monitor refresher courses on November 5 and she continues to train new monitors on a one-to-one basis. She is looking for an assistant who is a full-time resident since she needs a summer contact when she is away.

**Publicity:** Jerry Marion reported that the GVR TV monitors are showing the information he has provided to GVR. Since they are very short displays he is designing displays with very brief content. He continues to submit articles in a timely fashion to *Keeping Current*.

**Exhibits:** The exhibit committee is transitioning to a new chair and forming with additional committee members. Mort Spencer will take over chairmanship and convene a transition meeting with Jerry Marion and the new members (Tony Crosby and Nancy Ford) during the next month.

Currently we have displays at West Center, Marty's Bistro, Canoa Center, the Camera Club and Silver Springs Retirement Community.

**Computers:** There was no report from the computer committee this month. Debbi expressed concern about the new software pricing structures. Perhaps the club needs to look very closely as to whether we should reduce the number of copies of software we need as a result.

**Website:** There have been some reports of members and monitors having problems accessing the various Google calendars on the website. We will have Gary Kattge inform Jane as to the proper procedures to follow when this is reported to her.

**Education & Programs:** Carl Sparfeld reported that he has completed the field trip plans. Two more monthly meeting speakers are needed. Carl will now begin the 10 week course planning. The Canon speaker has been arranged for this year.

**Travelogue:** There was no Travelogue report this month.

**Newsletter:** The newsletter will resume weekly mailing on November 1. Cathy Mead has been assisting Emily Bagley and assembled most of the newsletters over the summer. There is a new deadline for article submission which is the Wednesday prior to the Friday mailing at 5PM.

**Cookie Brigade:** The new chair for the cookie brigade is Rose Estes.

### **Old Business:**

- The decision to continue summer hours through October was revisited. There have been no complaints about the club hours and monitor staffing is an issue in October so it was decided to continue the experiment.
- The procedures for following up on volunteer leads was discussed and it was decided that the people in charge of various committees should get the leads sent to them directly. The board would like to continue the calling of the leads by Anne Cavanaugh (calling all leads other than monitors) and Joan Fellingham (calling monitor leads).

### **New Business:**

- 2013 Holiday closures were decided. Thanksgiving closure will be Wednesday, November 27 through Sunday, December 1. Reopen Monday, December 2. Christmas to New Year's closure will be from Monday, December 23, through Wednesday, January 1. Reopen on Thursday, January 2, 2014.

- Motion was made by Pilger, seconded by Bagley to increase the Potluck budget to \$750. Motion passed unanimously. There was a discussion about the purchase of tablecloths for the potluck. The board requested the committee investigate rental versus purchase and cleaning costs.
- The club was started in March 1977 and it was decided to put on a birthday party in celebration of the club's advanced age. We will attempt to reserve the Kino and Anza rooms in late January for an event. Bruce Magnuson and Emily Bagley will form a committee and request a budget.

**Board Member Comments:** There were no additional board member comments. The next Board meeting will be November 11, 2013 at 1:30pm in the Kino Room.

**Member Comments:** None

**Adjournment:** A motion was made and seconded (Bagley/Magnuson) to adjourn the meeting at 3:15 pm. The motion was unanimously approved.

Respectfully Submitted,

*Debbi Sinclair for Secretary Gene Komaromi*